DVP UPDATE FOR CAMPAIGNS #2

February 6, 2023

STAY INFORMED

- Campaign Updates contain unique information. Please take time review <u>prior postings</u> for important program information.
- Inform us of changes to your contact information and additions to your campaign staff. Also alert us when new campaign representatives come on board.
- Seattle Municipal Code and Commission Rules are now posted on a single page for your reference: Rules and Procedures.

UPCOMING DATES

- February 20, 2023
 - o President's Day. City offices are closed.
- February 21, 2023
 - Paper vouchers are mailed.
 - DVP Portal is live.
 - Campaigns may use the Campaign Replacement Form and post it on their website. Contact
 us on this day if you want paper copies mailed to your or to pick up. Campaigns will be
 emailed the current year pdf of the form to post on their website.
- March 6, 2023
 - Qualified campaigns will receive the first round of funds this week and every two weeks after that.

CANDIDATE INTRODUCTIONS

• Candidates (who have not already) will next be invited to submit their introductions the week February 6, 2023.

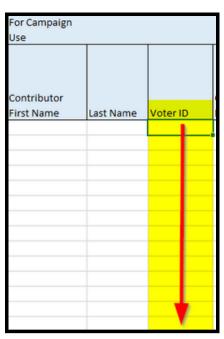
VOTER FILE

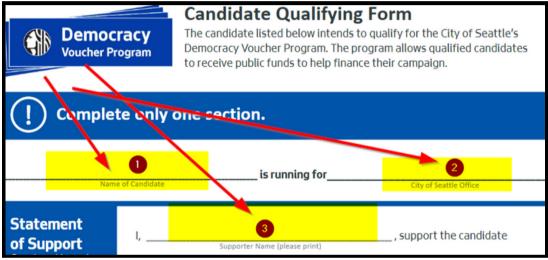
- To request a voter file please see the Word document attached to this email for instructions. The latest file is dated 1/11/23.
- Reasons to have a voter file include:
 - Completing the qualifying tracker and expediting your qualification process.
 - Completing the bottom portion of the Campaign Replacement Form.



QUALIFYING REMINDERS

- Campaigns, please provide the voter ID on the qualification tracker (image on the right).
- Ensure your candidate's name is filled in at the top of the Candidate Qualifying Form (image below) (1) and (2).
- Ensure the resident's name (and not the candidate's) is filled in for the Statement of Support (image below) (3).
- People collecting qualification forms and qualifying donations do not have to be registered "campaign representatives" but they do when collecting vouchers and campaign replacement forms.





FILING REMINDERS

Finalize your C1 - If you click on your name on our Elections Campaigns page and don't see contact information for your campaign, it means you have not yet filed the C1 with the SEEC. Please contact Polly.Grow@seattle.gov for assistance to bring your campaign into compliance.

Itemize your qualifying contributions on the C3 - In order for us to validate your qualifying contributions, you must select the 'Itemize' button when entering qualifying contributions into the ORCA e-filing software. This will make the names and addresses of your qualifying contributors who have contributed \$25 or less visible. If you have questions about how to itemize contributions on the C3, contact Polly.Grow@seattle.gov.

DVP STAFF AND CONTACT INFORMATION

Rene LeBeau Program Manager Rene.LeBeau@seattle.gov

Randal Fu Management Systems Analyst Randal.Fu@seattle.gov

Fedden Amar Sr. PR Specialist Fedden.Amar@seattle.gov